

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Minutes of a meeting of the Employment Committee held on
Thursday, 15 September 2016 at 1.00 p.m.

PRESENT: Councillor Val Barrett – Vice-Chairman

Councillors: Pippa Corney
Sebastian Kindersley
Bridget Smith
Peter Topping

Simon Edwards
Alex Riley
Edd Stonham

Officers: Susan Gardner Craig
Tom Lewis
Graham Watts

Human Resources Manager
Head of the 3C Shared Services Legal Practice
Democratic Services Team Leader

1. APOLOGIES FOR ABSENCE

Councillor Val Barrett, Vice-Chairman, reported that Councillor Ray Manning had resigned as Chairman of the Employment Committee.

Upon calling for nominations for the position of Chairman of the Committee, having been proposed and seconded and there being no further nominations, Councillor Pippa Corney was duly **ELECTED** as Chairman of the Employment Committee.

Apologies for absence were received from Councillors Ray Manning and Doug Cattermole.

Graham Watts, Democratic Services Team Leader, reported that Councillor Peter Topping was in attendance as a substitute for Councillor Manning in order to comply with the requirement in the Council's Constitution for the Leader of the Council to be a Member of the Employment Committee when considering the recruitment of a Chief Executive.

2. DECLARATIONS OF INTEREST

No declarations on Members' interests were made.

3. MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held on 15 January 2016 were confirmed and signed by the Chairman as a correct record.

4. RECRUITMENT OF CHIEF EXECUTIVE

The press and public were excluded from the meeting for the consideration of this item in accordance with Paragraph 1 of Schedule 12A of Section 100(A)(4) of the Local Government Act 1972, as amended.

Consideration was given to a report which set out the options available for the recruitment of a Chief Executive Officer following an announcement that the current post holder had resigned from the position with effect from 21 October 2016.

Councillor Pippa Corney, Chairman, in presenting the report noted with regret that Jean Hunter had given notice of her resignation.

The Committee debated the options contained within the report, which included a range of internal, external and shared post proposals, both on an interim and permanent basis, together with associated considerations, risks and opportunities.

Further to extensive consideration and discussion, the Employment Committee:

- (a) **NOTED** the resignation of the current post holder.
- (b) **RECOMMENDED** to Council the appointment of Alex Colyer as Interim Chief Executive Officer, Head of Paid Service, Electoral Registration Officer and Returning Officer for up to nine months or until the permanent appointment of a Chief Executive Officer.
- (c) **DELEGATED** authority to the Head of Paid Service to undertake restructuring in the senior management tiers to provide appropriate capacity during interim arrangements.
- (d) **AGREED** to the external recruitment of a permanent replacement Chief Executive Officer at South Cambridgeshire District Council and **AGREED** to form a Sub-Committee, consisting of six Members, to undertake the work associated with the recruitment process for this post.
- (e) **DELEGATED** authority to the Leader of the Council, in consultation with the Portfolio Holder for Finance and Staffing, to discuss and agree the salary associated with the interim appointment.

5. APPOINTMENT OF MONITORING OFFICER

Councillor Pippa Corney, Chairman, presented this item and took the opportunity to thank Shirley Tracey, for the work she had undertaken as Interim Monitoring Officer.

Councillor Corney proposed that Council be recommended to appoint Tom Lewis, Head of the 3C Shared Services Legal Practice, as South Cambridgeshire District Council's Monitoring Officer.

Mr Lewis was in attendance to meet with Employment Committee Members and answer any questions.

The Employment Committee unanimously **RECOMMENDED** to Council the appointment of Tom Lewis, Head of the 3C Shared Services Legal Practice as South Cambridgeshire District Council's Monitoring Officer.

The Meeting ended at 2.10 p.m.
